

Volunteer Services – Notification of Completed Orientation

Please complete the below Quiz!

Last Name:
First Name:
Email address:
Phone Number:

*****Volunteer Orientation Quiz*****

1. **Key steps in the procedure of hand washing are: _____**
 - a. **Wet hands, apply soap, rinse, use paper towel to dry hands, turn off faucet with paper towel**
 - b. **Apply foam soap, wash hands, turn off faucets with elbows**
 - c. **Apply foam soap, wash hands, rinse, dry hands with paper towel**

2. **What should you do if you are exposed to the blood of a patient? _____**
 - a. **Wash needles and cuts with soap and water**
 - b. **Flush splashes to the nose, mouth, or skin with water**
 - c. **Irrigate eyes with clean water, saline, or sterile irrigants**
 - d. **Report the incident to your supervisor**
 - e. **All of the above**

3. **When would you dial extension 1666 on a hospital phone? _____**
 - a. **To report a Cardiac Arrest**
 - b. **To report a Code Manpower**
 - c. **To report a Rapid Response**
 - d. **All of the above**

4. **A Code Orange has been called in the Hospital. What type of code is this? _____**
 - a. **Fire**
 - b. **Baby Abduction**
 - c. **Hazmat**
 - d. **External Disaster**

5. **Our Service Excellence Standards Include: _____**
 - a. **Accountability**
 - b. **Teamwork**
 - c. **Respect**
 - d. **Communication**
 - e. **All of the above**

6. As a volunteer, you are allowed share with your family and friends about who you saw come in for an appointment. _____
- True
 - False
7. Anything soaked in blood or bodily fluids should be disposed of as: _____
- General Waste
 - Sharps Container
 - Regulated Medical Waste
8. If you have computer access to view medical records, you are allowed to look up your own record without going to the Medical Records department. _____
- True
 - False
9. All violators of the Code of Conduct will be subject to disciplinary action whether they are directly employed or volunteering. For volunteers this can include:
- Verbal warnings
 - Written warnings or reprimand
 - Suspension
 - Termination
 - Restitution (if necessary)
 - Only A & B
 - Any of the above
10. When coughing or sneezing, as long as you cover your mouth with a tissue or cough/sneeze into the upper sleeve of your shirt, you do not need to wash your hands after. _____
- True
 - False

Signature _____ Date: _____

Please turn into Human Resources when completed, along with other required documents. If you do not receive a score of 80% or higher, you will be asked to re-take the quiz.